



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

31 August 2023

Dear Councillor

NOTICE OF DELEGATED DECISION – (DD19 23) JADU SOFTWARE SYSTEM UPGRADE

Please find attached details of a decision taken by Mr Mike Davis, Strategic Director (Finance and Housing), to approve a project to upgrade the Jadu software system used for the Council's online forms.

As a non-Key Officer Decision, call-in does not apply (paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD19 23) JADU SOFTWARE SYSTEM UPGRADE** (Pages 2-7)